

Marshall Public Library
Dale McConchie Meeting Room
Building and Grounds Committee
Meeting Minutes
Wednesday 2/15/23 at 2:30 PM

Marshall Public Library Board of Trustees Building Committee met on Wednesday, February 15, 2023 at 2:30 PM in the library's Sonny Daly meeting room. Committee members present were Janet Hasten, Herman Wallace, Melissa Strait and Library Director, Alyson Thompson. Alyson distributed agendas and minutes from the February 16, 2022 meeting. Janet called the meeting to order at 2:32 PM. Herman made a motion to approve the minutes; Melissa seconded the motion and it was approved by consensus. Alyson agreed to record minutes of the meeting.

The committee reviewed work completed from last year's committee recommendations:

- 1) Final furnace/AC replacement in director's office
- 2) Two new North EXIT doors
- 3) Children's Area Vandalia Station

The committee discussed Martinsville Roofing bid for the tear off, repair and installation of rubber roofing (**\$112,000**) and that the director is waiting to see if they received the Live and Learn Construction grant for half of the project cost. Anticipated date of announcement is April 1, 2023.

The Economic Development and Tourism Grant for elevator was discussed. The grant was applied for half the cost of the total project of \$501,000. The committee toured the Hasten room and main library to evaluate the effectiveness of the teens in the main library and genealogy department in the Hasten room in the event the grant was not received.

The committee inspected the library as outlined on the *Building and Maintenance* checklist and found the following items in need of attention:

- Touch – up paint/stain throughout the library, repair effervescence and some caulking
- Seal around exterior vent of Daly Room restroom
- Seal hole in ceiling in McConchie meeting room where old video monitor was mounted
- Check exterior EXIT light above awning
- Seal SE edge of building, where a gap has formed between the two buildings
- Remove inactive electrical box on front SE side of library
- Glue kickboard in teen area and in restroom hallway
- Activity room LED light replacement and possible fan

Future considerations include:

- Renovate upstairs in accordance with blueprints.

No additional meetings were scheduled. The meeting was adjourned at 3:58 PM on a motion by Herman and second by Melissa. The committee will present to the full board at the March 8th meeting in conjunction with the finance committee's final budget recommendations.

Submitted by Alyson Thompson, Director